

# Abingdon Area Committee Agenda



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A meeting of the  
**Abingdon Area Committee**  
will be held on Monday, 3rd December, 2012 at 7.00 pm  
Abbey House, Abingdon, OX14 3JE

## Members of the Committee:

### Councillors

Marilyn Badcock  
Mike Badcock  
Julia Bricknell  
Tony de Vere  
Gervase Duffield  
Jason Fiddaman  
Jim Halliday  
Holly Holman

Peter Jones  
Angela Lawrence  
Pat Lonergan  
Sandy Lovatt  
Julie Mayhew-Archer  
Aidan Melville  
Helen Pighills  
Richard Webber

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed  
Head of Legal and Democratic Services

# Agenda

## Open to the Public including the Press

### Map and vision

(Page 5)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is [http://www.whitehorsedc.gov.uk/transport/car\\_parking/default.asp](http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp)

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

### 1. Election of a chair/man and vice chair/man

To elect a chair/man and vice chair/man for the municipal year.

### 2. Apologies for absence

To receive apologies for absence.

### 3. Minutes

To adopt and sign as a correct record the minutes of the meeting of the Committee held on 22 November 2012 (attached).

### 4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

### 5. Terms of reference

## Constitution, July 2012

### Article 10 – Area committees

#### Area committees

1. The council may appoint area committees as it sees fit, if it is satisfied that to do so will ensure improved service delivery in the context of Best Value and more efficient, transparent and accountable decision making.
2. The council will consult with relevant parish and town Councils and the Chairmen of

relevant parish meetings, when considering whether and how to establish area committees.

3. The area committees shall appoint their chairs and Vice-chairs at the first meetings in each municipal year.

### **Composition, terms of reference and delegation**

#### **COMPOSITION**

4. Area committees shall cover the whole of the district with the membership of each being composed of all district councillors for the relevant area.
5. No political balance is necessary.

#### **TERMS OF REFERENCE**

6. The area committees shall have the following roles and functions:
  - (a) To promote the economic, social and environmental well-being of the area and incur expenditure for that aim within limits agreed by the cabinet.
  - (b) To receive reports and take decisions on matters delegated to the Area committee by the cabinet in line with Council policies or by the council.
  - (c) To submit reports on matters of concern to the council, executive and scrutiny committee as appropriate.
  - (d) Question members of the cabinet as required in relation to particular decisions, initiatives or projects relevant to the area committee.
  - (e) To determine any other matters delegated to area committees by the council.

### **Area committees – access to information**

7. Area committees will comply with the access to information rules as set out elsewhere in this constitution.
8. Agendas and notices for area committee meetings which deal with both functions of the cabinet and functions which are not the responsibility of the cabinet, will state clearly which items are which.

### **Executive members on area committees**

9. A member of the cabinet may serve on an area committee, if eligible to do so as a district councillor.

## **6. Urgent business and chair's announcements**

To receive notification of any matters, which the chair determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chair.

## **7. Statements, petitions and questions from the public relating to matters affecting the area committee.**

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

## **8. Community Grants**

(Pages 6 - 17)

To consider the head of corporate strategy's report.

**Exempt information under Section 100A(4) of the Local Government Act 1972**

None